

NNI Business Directory Annual Renewal Application

Legal Business Name:	
Operating Name(s): (if different)	
Resident Manager: (full name)	
Main Office: (address)	
Legal Registered Office: (address)	
Operating Community:	
Business Type: (circle one)	Sole Proprietor / Partnership / Incorporated / Cooperative

Contact Info

Preferred Contact Method: <i>(check one)</i>		<input type="radio"/> Email	<input type="radio"/> Phone
		<input type="radio"/> Fax	<input type="radio"/> Mail
Phone 1:		Fax:	
		Email:	
Phone 2:		Mailing Address:	

1. **Does your business operate under its legal name?** Y N
If not, we require a copy of the Declaration of Use of a Business Name for each operating name. Businesses will be listed on the NNI Business Directory as: Legal Name (O/A Operating Name).
2. **Has your business obtained a business license for the current year?** Y N
We require a copy
3. **Is your business in good standing with Nunavut legal registries?** Y N
We require an updated copy of a certificate of compliance/good standing
4. **Has your business obtained Workers' Compensation coverage?** Y N
We require a copy
5. **Does your business maintain a Resident Manager?** Y N
"A Nunavut Resident who is capable of undertaking all aspects of the management of the Nunavut Business and has absolute decision making authority over day-to-day matters affecting the Nunavut Business"
We require proof of residency (Compete Statutory Deceleration Attached)
6. **Does your business under take the majority of its management and administrative functions related to its Nunavut operations within Nunavut?** Y N
7. **Does your business have any new shareholders/ partners/ members?** Y N
We require a shareholder/member/partner registry; for each different classes of shares, partnership or membership.
(Signed and dated, with all Nunavut residence clearly indicated)
Note: Nunavut parent companies are required to demonstrate their Nunavut content in the same manner.
8. **Is your business incorporated?** Y N
If so, we require a copy of the Articles of Incorporation

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- 9. Does your business maintain a year-round office in Nunavut?** Y N
- 10. Is there Shareholder/Member/Partnership/Management Agreements?** Y N
If so, we require a copy of each existing agreement
Circle and attached as applicable
- 11. Are there any bylaws affecting control or ownership of the business?** Y N
If so, we require a copy
- 12. Is your business at least 51% beneficially owned by Nunavummiut (ordinarily residents in Nunavut for the last 12 months)** Y N
We require proof of residency for all Nunavut Residents. (owners, shareholders, partners, or members)
(this requirement may be waived, at the discretion of the Qualifying Committee, if the business in question can demonstrate its membership is restricted exclusively to Nunavut residents)
 Note: Nunavut parent companies are required to demonstrate their Nunavut content in the same manner.
- 13. Is your business applying for the provision of services?** Y N
If so complete the attached *NNI Commodity Codes For Services*
- 14. Is your business applying for the supply of goods?** Y N
If so complete the attached *NNI Commodity Codes For Goods*
And provide a complete a *Site Visit Report*.
To book a Site Visit contact the NNI Secretariat or your local CEDO.
 (Applications may be submitted without Site Visit Reports, but then must allow time for their completion)

--Allow 4-6 weeks for a completed application to be fully processed--

Once approved, it is the Business' responsibility to ensure its online profile accurately reflects its approval status; this includes correct goods listing.

I the undersigned declare that the information provided in this application is correct and current and complete. I agree to provide additional information as required; and understand information from controlling interests may be required to process this application. I further agree to inform the NNI Secretariat (in writing) of any substantial change in the provided information, as soon as is reasonably possible. I declare that I comply with and meet all conditions prescribed by law to conduct business in Nunavut and; in so declaring I am authorized to do so for and on behalf of the subject business.

Applicant: Name and Title Signature Date

Witness: Name and Title Signature Date

Internal Office Use Only:	
_____	_____
_____	_____

NNI Policy COMMODITY CODES FOR GOODS

The following is the list of standardized categories for goods. Please indicate which category(s) of goods your business maintains a representative inventory and is requesting approval. If your business provides goods that are not listed, please indicate the category(s) which best describe the goods.

<input type="checkbox"/>	ADVERTISING EQUIPMENT/SUPPLY (signs; display units; banners; pens; cups)	28	<input type="checkbox"/>	CONTAINERS & PACKING EQUIP/SUPPLY (drums; cans; boxes; cartons; crates)	81
<input type="checkbox"/>	AIR CONDITIONING/VENTILATING EQUIPMENT (fans; air-conditioning equipment & parts; ventilation systems)	41	<input type="checkbox"/>	ELECTRICAL EQUIPMENT/SUPPLY (Fuses; circuit breakers; switches; relays; solenoids; coils; transformers; electrical wire)	59
<input type="checkbox"/>	AIRCRAFT EQUIPMENT/SUPPLY (components; navigational aids)	15	<input type="checkbox"/>	ENTERTAINMENT/ELECTRONIC EQUIP/SUPPLY (Musical instruments & parts; audio tapes; video tapes; recording equipment; televisions; stereos)	77
<input type="checkbox"/>	ANIMALS/RELATED EQUIPMENT/SUPPLY (live animals; pet shops; pet supplies; food)	88	<input type="checkbox"/>	EXPLOSIVES (Dynamite; blasting caps)	13
<input type="checkbox"/>	APPLIANCES, MAJOR EQUIPMENT/SUPPLY (refrigerators; ranges; washers; dryers; dishwashers; freezers)	72	<input type="checkbox"/>	FIRE/RESCUE/SAFETY EQUIPMENT/SUPPLY (Fire retardant; hoses; reels; hydrants; sprinkler heads; extinguishers; protective gear; smoke detectors; first aid kits)	42
<input type="checkbox"/>	APPLIANCES, SMALL EQUIPMENT/SUPPLY (coffee makers; vacuum cleaners; juicers; microwaves)	73	<input type="checkbox"/>	FLOOR COVERING EQUIP//SUPPLY (carpets; linoleum; tiles; contact cement)	86
<input type="checkbox"/>	ARTS & CRAFTS EQUIPMENT/SUPPLY (carvings, paintings, baskets, artist tools)	05	<input type="checkbox"/>	FLORIST/FLORAL EQUIPMENT/SUPPLY (flowers; vases; bouquet)	09
<input type="checkbox"/>	ATHLETIC/RECREATIONAL EQUIP/SUPPLY (sports; golf clubs; playground equipment; fishing tackle; sleeping bags; backpacks; hunting knives; tents; tarpaulins; fire pits; picnic tables; out houses; park benches)	78	<input type="checkbox"/>	FOOD/BEVERAGE EQUIPMENT/SUPPLY (meat, poultry; fish; seafood; dairy; eggs; fruit; vegetables; bakery; candy; coffee; tea; pop)	89
<input type="checkbox"/>	AUTOMOBILES (passenger vehicles; trucks; vans; service truck)	23	<input type="checkbox"/>	FOOTWEAR (boots; shoes; sandals; slippers)	87
<input type="checkbox"/>	AUTOMOBILE EQUIPMENT/SUPPLY (filters; antifreeze; air fresheners; spark plugs; engines; tires; accessories)	25	<input type="checkbox"/>	FORESTRY EQUIPMENT/SUPPLY (tree pruning equipment; chainsaws; tree felling equipment)	48
<input type="checkbox"/>	BEVERAGES, ALCOHOL EQUIPMENT/SUPPLY (beer; ale; cider; wine; liquor; liqueurs; beer kits)	90	<input type="checkbox"/>	FUELS, GASES, OILS EQUIPMENT/SUPPLY (firewood; gasoline; fuel; oils; grease; propane; diesel; aviation fuel; gases; oxygen; helium; carbon dioxide; nitrogen)	91
<input type="checkbox"/>	BUILDING CONSTRUCTION MATERIALS (concrete; cement; window glass; wallboard; insulation; roofing & siding materials; fencing)	56	<input type="checkbox"/>	FUNERAL/BEREAVEMENT EQUIPMENT/SUPPLY (caskets; headstones; memorial cards)	29
<input type="checkbox"/>	CHEMICALS (calcium chloride; lime; dyes; sodium chloride; pesticides)	68	<input type="checkbox"/>	FURNITURE RESIDENTIAL/COMMERCIAL (residential; industrial; office furniture; hospital; cabinets; tables; chairs; beds; dressers; desks)	71
<input type="checkbox"/>	CLEANING EQUIPMENT/SUPPLY (polishers; brooms; brushes; mops; cleaning & polishing compounds; detergent)	79	<input type="checkbox"/>	GAMES, TOYS EQUIPMENT/SUPPLY (board games; children's toys)	08
<input type="checkbox"/>	CLOTHING (outerwear; rainwear; personal wear; sportswear; uniforms)	84	<input type="checkbox"/>	GEOTEXTILES EQUIPMENT/SUPPLY (specialty road construction material; geo-textiles; geo-membranes)	31
<input type="checkbox"/>	COMMUNICATION EQUIPMENT/SUPPLY (telephones; radios; transceivers; audio systems; public address systems; paging systems; beacons)	58	<input type="checkbox"/>	GIFTS/SOUVENIRS EQUIPMENT/SUPPLY (figurines; souvenirs; glassware)	27
<input type="checkbox"/>	COMPUTER EQUIPMENT/SUPPLY (software; printers; hardware; disks; diskettes; cartridges; plotters)	70	<input type="checkbox"/>	HARDWARE/TOOLS EQUIPMENT/SUPPLY (hand tools; power tools; work gloves; hammers; saws; nails; fasteners; chainsaws; drills)	01
			<input type="checkbox"/>	HEATING EQUIPMENT/SUPPLY (heaters; woodstoves; fireplaces; boilers)	40

[] HEAVY CONSTRUCTION EQUIPMENT (bulldozers; excavators; graders; loaders; caterpillars accessories)	38	(paper; envelopes; ribbons; pens; stationery; forms; calculators; typewriters; drafting supplies; facsimile equipment; photocopying equipment) *PLEASE NOTE: To qualify as a supplier under this category you must be able to provide an authorized service agent	
[] HOBBY/CRAFT EQUIPMENT/SUPPLY (silk flowers; glue; molds; Styrofoam forms; beads)	74		
[] HOUSEWARES EQUIPMENT/SUPPLY (bedding, linen, dishes, cutlery, tableware, glasses)	82	[] PAINTING/DECORATING EQUIPMENT/ SUPPLY (paint; varnishes; coatings; adhesives; brushes; wallpaper)	80
[] INDUSTRIAL EQUIPMENT/SUPPLY (pumps; compressors; pipes; hosing; tubing; bearings; valves; ropes; chains; cables; culverts; slings; winches, hoists, cranes; derricks)	30	[] PHOTOGRAPHY EQUIPMENT/SUPPLY (cameras; film; flashes; video cameras)	67
[] INSTRUMENTS/SURVEYING EQUIP/SUPPLY (soil testing instruments; drafting; thermograph units; surveying; mapping instruments)	66	[] PLUMBING/SANITATION EQUIP/SUPPLY (plumbing Fixtures; pipes; toilets; elbows; ductwork)	45
[] JEWELLERY EQUIPMENT/SUPPLY (necklaces; earrings; rings; bracelets)	06	[] PREFABRICATED STRUCTURES/BUILDINGS (prefabricated and portable buildings; sheds; greenhouses; log buildings; steel building dealers)	54
[] LANDSCAPING/AGRICULTURAL EQUIP/SUPPLY (gardening implements; tools; mowers; seeds; manure; fertilizer; Snow blower; topsoil; rakes)	37	[] PROMOTIONAL ITEMS EQUIPMENT/SUPPLY (trophies; crests; awards; ribbons; plaques)	32
[] LIGHTING EQUIPMENT/SUPPLY (indoor & outdoor lighting; flashlights; lanterns; lamps; ballasts)	60	[] PUBLICATIONS/BOOKS/MAPS/NEWSPAPERS (books; pamphlets; newspapers; periodicals; maps; atlases)	76
[] LUGGAGE/PORTFOLIOS/BRIEFCASES SUPPLY (luggage; portfolios; briefcases)	07	[] RECREATIONAL VEHICLES (snowmobiles; motorcycles; bicycles; motor homes)	22
[] LUMBER/PLYWOOD EQUIPMENT/SUPPLY (lumber; wood flooring; logs; plywood; veneer)	55	[] RECREATIONAL VEHICLE EQUIP/SUPPLY (belts; tracks; seats; oil; spark plugs)	21
[] MARINE EQUIPMENT/SUPPLY (marine hardware and hull items; GPS; life jackets; outboard motors)	20	[] ROAD CONSTRUCTION MATERIAL/SUPPLY (culverts; sand; gravel; asphalt; aggregate)	57
[] MARINE VESSELS (boats; canoes; pontoons; floating docks)	19	[] SECURITY & ALARM EQUIPMENT/SUPPLY (alarms; locks; locksmith devices)	33
[] MEDICAL/SURGICAL EQUIPMENT/SUPPLY (drugs & pharmaceutical, dentist; optometrist; veterinary; pharmacies)	65	[] SOLAR EQUIPMENT/SUPPLY (panels; cells; storage batteries)	39
[] METALWORKING EQUIPMENT/SUPPLY (bars; rods; plate & steel sheets; structural shapes; metal fabrication; welding supplies)	34	[] SPECIAL INDUSTRY EQUIPMENT/SUPPLY (tanning & leather working; sawmill machinery; laundry & dry cleaning; vending machines; material handling equipment; forklifts)	36
[] MILLWORK EQUIPMENT/SUPPLY (windows; doors; frames; trusses; cabinets)	50	[] TANKS: SEWAGE/WATER/FUEL EQUIP/SUPPLY (septic tanks; holding tanks; utilidors)	47
[] ROCK SAMPLES EQUIPMENT/SUPPLY (rock samples; prospecting equipment; picks; pans)	92	[] TEXTILES/LEATHER/FURS/FABRIC SUPPLY (textiles; fabrics; yarn; notions; buttons; furs; leather)	83
[] MOBILE HOMES/TRAILERS/HOUSES (mobile trailers, houses)	26	[] TOILETRIES/PAPER EQUIPMENT/SUPPLY (perfumes; shampoo; combs; hairbrush; toiletry paper products)	85
[] MOTORS/GENERATORS EQUIPMENT/SUPPLY (generator sets; motors)	61	[] TRAINING AIDS EQUIP/SUPPLY (training aids; curriculum material)	69
[] NONMETAL MATERIALS EQUIPMENT/SUPPLY (paperboard; plastics; fiberglass)	93	[] WATER PURIFICATION EQUIPMENT/SUPPLY (water distillers; filters)	46
[] OFFICE EQUIPMENT/SUPPLY	75	[] WEAPONS/AMMUNITION EQUIP/SUPPLY (guns; ammunition; accessories)	10
		[] WINDOW COVERINGS EQUIPMENT/SUPPLY (drapes; blinds; curtains)	35

NNI Policy COMMODITY CODES FOR SERVICES

The following is the list of standardized categories of services. Please indicate which category(s) of services your business provides. If your business provides a service(s) that is not on the list, please indicate the category(s) that best describe the service(s).

- | | |
|---|---|
| <input type="checkbox"/> Accommodation Services
<input type="checkbox"/> Advertising Services
<input type="checkbox"/> Agricultural Equipment - Rental/Leasing
<input type="checkbox"/> Air Conditioning/Ventilation Services
<input type="checkbox"/> Aircraft Flight Services
<input type="checkbox"/> Airport Ground Services
<input type="checkbox"/> Ambulance Services
<input type="checkbox"/> Appliances - Rental/Leasing
<input type="checkbox"/> Appliances - Repair/Maintenance
<input type="checkbox"/> Arcade Services
<input type="checkbox"/> Architectural Consulting Services
<input type="checkbox"/> Auctioneering Services
<input type="checkbox"/> Audio/Sound Production/Reproduction
<input type="checkbox"/> Automotive Cleaning Services
<input type="checkbox"/> Automotive - Rental/Leasing
<input type="checkbox"/> Automotive - Repair/Maintenance

<input type="checkbox"/> Banking Services
<input type="checkbox"/> Beautician/Barber Services
<input type="checkbox"/> Blasting Contractor Services
<input type="checkbox"/> Boarding Home Services
<input type="checkbox"/> Boat/Water Tour Services
<input type="checkbox"/> Building Construction General
<input type="checkbox"/> Building Inspection Services
<input type="checkbox"/> Building Maintenance Services
<input type="checkbox"/> Bulk Liquid Trucking (water, sewer)
<input type="checkbox"/> Bulk Dry Trucking (sand, gravel)
<input type="checkbox"/> Bus Services

<input type="checkbox"/> Cabinet Maker Services
<input type="checkbox"/> Carpentry Services
<input type="checkbox"/> Cartridge Recycling Services
<input type="checkbox"/> Caulking Contractor Services
<input type="checkbox"/> Child Care Services
<input type="checkbox"/> Child Protection/Shelter Services
<input type="checkbox"/> Chimney/Duct Cleaning Services
<input type="checkbox"/> Cleaning/Janitorial Services
<input type="checkbox"/> Coffee Catering Services
<input type="checkbox"/> Collection/Investigation Agency Services
<input type="checkbox"/> Communication Equip - Rental/Leasing
<input type="checkbox"/> Communication Equip - Repair/Maintenance
<input type="checkbox"/> Communication/Telecommunication Services
<input type="checkbox"/> Computer Software/Drafting Services
<input type="checkbox"/> Computer Internet/Webpage Services
<input type="checkbox"/> Computers - Repair/Maintenance
<input type="checkbox"/> Computers Training Services
<input type="checkbox"/> Concrete/Cement Work Services
<input type="checkbox"/> Conference Planning Services
<input type="checkbox"/> Consulting Services - General
<input type="checkbox"/> Convenience Store Services
<input type="checkbox"/> Custodial Camp Ground Service
<input type="checkbox"/> Custom Picture Framing Services

<input type="checkbox"/> Dental Services
<input type="checkbox"/> Design/Graphic/Artwork Services
<input type="checkbox"/> Digital/Remote Sensing Services | <input type="checkbox"/> Display Services
<input type="checkbox"/> Diving & Salvage Services

<input type="checkbox"/> Document Reproduction Services
<input type="checkbox"/> Dredging Services
<input type="checkbox"/> Drilling Contractor Services
<input type="checkbox"/> Dry Cleaning & Laundry Services
<input type="checkbox"/> Drywall/Plastering Services
<input type="checkbox"/> Ductwork Contractor Services

<input type="checkbox"/> Earthmoving/Excavating/Bulldozing Services
<input type="checkbox"/> Eaves trough Services
<input type="checkbox"/> Educational/Training Services
<input type="checkbox"/> Electrical Contractor Services
<input type="checkbox"/> Electronics - Repair/Maintenance
<input type="checkbox"/> Elevator Installation Services
<input type="checkbox"/> Embroidery Services
<input type="checkbox"/> Energy Management Services
<input type="checkbox"/> Engineering Consulting Services
<input type="checkbox"/> Engraving Services
<input type="checkbox"/> Entertainment & Related Services
<input type="checkbox"/> Environmental Ecological Consulting

<input type="checkbox"/> Fence Construction Services
<input type="checkbox"/> Financial/Accounting/Bookkeeping Services
<input type="checkbox"/> Fire Equipment Testing Services
<input type="checkbox"/> Fire Sprinkler Installation Services
<input type="checkbox"/> First Aid Training Services
<input type="checkbox"/> Fisheries/Wildlife Services
<input type="checkbox"/> Floor Covering Services
<input type="checkbox"/> Flying School Services
<input type="checkbox"/> Food Catering Services
<input type="checkbox"/> Food/Nutrition Consulting Services
<input type="checkbox"/> Forestry Services
<input type="checkbox"/> Freight & Cargo Services
<input type="checkbox"/> Fuel Distribution Services
<input type="checkbox"/> Funeral/Bereavement Services
<input type="checkbox"/> Furniture - Rental/Leasing
<input type="checkbox"/> Furniture - Repair/Maintenance

<input type="checkbox"/> Gas System Contractor Services
<input type="checkbox"/> General Contractors, Services
<input type="checkbox"/> General Contracting Services
<input type="checkbox"/> Glass & Glazing Services

<input type="checkbox"/> Hazardous Waste Disposal Services
<input type="checkbox"/> Health & Welfare Services
<input type="checkbox"/> Heating Contractor Services
<input type="checkbox"/> Heavy Equipment - Rental & Leasing
<input type="checkbox"/> Heavy Equipment - Repair/Maintenance
<input type="checkbox"/> Highway Maintenance Services
<input type="checkbox"/> Holding Company Services
<input type="checkbox"/> Human Resource Planning/Consulting

<input type="checkbox"/> Image/Data Scanning Services |
|---|---|

- Insulation Contractor Services
- Insurance Agency Services
- Interior Design Consulting Services

- Labour, General Services
- Land/Real Estate Development Services

- Landscaping/Agricultural Services
- Leather/Tanning Services
- Legal Services
- Liquor Store Services

- Local Courier/Delivery Services
- Locksmith Services

- Maintenance Management Consulting
- Map Revision/Reproduction Services
- Marine Construction Services (harbours)
- Marine Mooring Services
- Marine Vessel Construction Services
- Marine Vessel - Rental/Leasing
- Marine Vessels - Repair/Maintenance
- Marketing Consulting Services
- Martial Arts Training Services
- Masonry/Bricklaying Services
- Material Management Consulting Services
- Mechanical Contractor Services
- Medevac Personnel Services
- Mediation/Arbitration Services
- Medical Services (physicians/doctors/others)
- Mental Health Services
- Micrographic/Microfiche & Storage Services
- Mining/Prospecting Services
- Moving Services

- Newspaper/Magazine Services
- Nursing Care Services

- Office Equipment - Repair/Maintenance
- Office Space - Rental/Leasing
- Optometry/Ophthalmology Services
- Organizational/Development Consulting
- Outfitting Services

- Packaging/Crating Services
- Painting/Decorating Services
- Paving Contractor Services
- Pharmacy/Drugstore Services
- Photofinishing Services
- Photography Services
- Piling Contractor Services
- Plumbing Contractor Services
- Printing/Production Services
- Project Management Services
- Property Management Services
- Property Appraiser Services
- Public Relations Services

- Quality Control Consulting Services

- Radio/Television Broadcasting Services
- Radio/Phone Services

- Real Estate Agency Services
- Record Management Services
- Recreational Services
- Recreational Vehicles - Rental/Leasing

- Recreational Vehicles - Repair/Maintenance
- Recycling/Shredding Services
- Refinishing/Reupholstering Services
- Refrigeration Services
- Renovation Services
- Research Services
- Residential Facilities - Rental/Leasing
- Restaurant Services
- Rental & Leasing
- Repair & Maintenance
- Road Transportation Services
- Road Construction Services
- Roofing/Shingling Services

- Sandblasting Services
- Sanitation/Waste Disposal Services
- Secretarial/Clerical Services
- Security & Alarm Services
- Security Equipment - Repair/Maintenance
- Serving Legal Documents
- Siding Contractor Services
- Silver/Gold Plating Services
- Small Engine - Repair/Maintenance
- Small Engine - Rental/Leasing
- Snow Removal Services
- Snowmobile/Dog Team Tour Services
- Socio-Economic Consulting Services
- Solar Heating Contractor Services
- Storage/Warehousing Services
- Surveying/Mapping/Drafting Services

- Tailoring/Seamstress Services
- Taxi Services
- Taxidermist Services
- Technical Services
- Telephone Answering/Paging Services
- Tourism Services
- Towing Services
- Training Services
- Translation/Interpretation Services
- Travel Agency Services

- Utility Services

- Veterinary Services
- Videos/Movies - Rental/Leasing
- Video/Film/Movie Production Services

- Water Distiller Services
- Water Transportation Services
- Waterproofing Building Services
- Weather Forecasting/Prediction Services
- Welding Contractor Services
- Wilderness Survival Services
- Woodstove/Fireplace Services
- Word/Data Processing Services
- Wrecking/Demolition Services
- Writing Services

Statutory Declaration

I, _____, of _____ Nunavut, do solemnly declare
(municipality)
that my primary place of residency is _____ Nunavut; and
(residential address)
over the past 12 months I have spent between _____ and _____ days in Nunavut. I
make this solemn declaration consciously believing it to be true and knowing that it is of
the same force and effect as if made under oath.

(signature) (date)

Declared before me at _____ in _____
this ____ day of _____ 2013: (town/city) (province/territory)

A Commissioner for Oaths in and for Nunavut

My commission expires _____

*Please note that Statutory Declarations should be fill out at a minimum of 183 days and 365 days to qualify as a Nunavut Resident